



10 February 2025

Wickham Common Primary School – Parent/Teacher In-Person Consultations

**Tuesday 11 February 2025 - 4.00-7.00pm**  
**Thursday 13 February 2025 - 4.00-7.00pm**

Dear Parents & Carers,

It is my pleasure to invite you to attend our Parent/Teacher consultation on one of the above dates.

During the consultation, we will discuss your child's well-being and progress so far this year, their personal targets and how you can support your child's learning. **Only year 6 Children will be allowed to attend and must be with an adult at all times.**

**Acorns and Cherry classes only – Miss Miran and Mrs Lee will be available on Tuesday 11th February, 4-7pm, but due to professional development commitments they will not be available on Thursday 13th February. The alternative date will be Wednesday 12th February between 1.30-4.30pm.**

KS2 Teachers will be in the hall and EYFS/KS1 Teachers will be in the Classrooms.

Please book your appointment through Arbor under the Guardian Consultations tab.

This allows you to choose your own appointment time with teachers. Whilst a 10 minute slot is allocated for each child, the consultations will be 8 minutes in length – after which time, each teacher will signal this in order that no parents are kept waiting. I ask for your understanding and kind cooperation with this.

If you have more than one child at the school, please leave some time in between appointments with each teacher so that you have a chance to look at your children's books.

A short guide on how to add appointments, both from the Parent Portal and Arbor App, is attached.

Appointments can be made from tonight at 6.00pm until 8.00pm on Monday 10 February. Should you need to make any changes after this date please contact the school office.

Our new SENCO, Mrs Anderson-Whiley, will be contacting parents directly if she needs to meet with them.

Mr Slack will be available on both evenings and look forward to all parents/carers attending these invaluable consultations.

Thank you & best wishes,

Miss Rebecca Williams  
Head Teacher