



Wickham Common

Primary School

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Headteacher: Miss R Williams BA (Hons), NPQH

12th November 2025

Dear Parents and Carers,

RE:- Year 3 – Science Museum: Feel the force workshop

Date:- Friday 5th December

We are planning a visit for the London Science Museum in order to enhance the curriculum and teaching of Science this term.

On Friday 5th December, we will be travelling by train and the underground and there will be a member of staff at Hayes Station from 08.40. Whilst we are unable to travel until after 09.30, we appreciate that this may well impact on those parents and carers who have work commitments and are mindful to provide this support. Please can you let us know if you are intending to drop your child at Hayes before 09.00 so that we can plan accordingly. We plan to be back at Hayes Train Station around 3:35pm. If your child is normally booked in to Tree Tops on this day, please let us know if you are unable to make alternative arrangements before 1st December.

Children are to wear their school uniform, suitable for the weather on the day, including waterproof jackets if the weather dictates. Trainers are recommended for comfort.

Your child will need: a substantial healthy packed lunch, plus a late afternoon snack, in a named, disposable plastic bag, with enough water to drink across the day in a reusable vessel. As per school policy, no chewing gum, nuts, fizzy drinks, sweets, glass bottles, etc. are to be brought. If you like to order your child a school packed lunch please complete and return the attached Harrison form to the school office by Thursday 20th November. On the day a member of staff will bring any school packed lunches to the station.

Our wonderful PTA has kindly offered to cover the costs for this workshop, as part of their support in the children's learning. So therefore, there is no required contribution for this trip.

If you wish your child to participate in the visit, please confirm your child's attendance on the trip set up on Arbor/Trips by 1st December. If you have any further questions regarding the visit, please do not hesitate to speak to one of the Year 3 team. It is also likely that we will need a few parental helpers to accompany us. We will be using our bank of DBS volunteers as our first port of call and will reach out to parents should we require further help. Once we know who our team of adult helpers is going to be, we will arrange a short meeting in order to run through the itinerary, risk assessment and safeguarding protocols and expectations for the visit. We will be in touch with those parents in due course.

Yours sincerely,

Mrs Lee, Miss Watson and Mrs Aikman

