



Wickham Common

Primary School

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Headteacher: Miss R Williams BA (Hons), NPQH

Tuesday 9th December, 2025

Dear Parents and Carers,

Re: Year 5 Trip to The Globe, Monday 12th January, 2026

We are planning a visit to The Globe in order to enhance the curriculum and teaching of Shakespeare next term. We will also be visiting the Tate Modern beforehand to enhance the children's experiences of art in a gallery.

On Monday 12th January, we will be travelling by train and there will be a member of staff at Hayes Station from 08:40. Whilst we are unable to travel until after 09:30, we appreciate that this may well impact on those parents and carers who have work commitments and are mindful to provide this support. We ask that all children are at the station by 09:15.

Children will need to be collected by an adult from Hayes Station at 15:35, however we will let you know if we are going to be much earlier or later than this time.

Children are to wear **their school uniform** and coats suitable for the weather on the day, including waterproof jackets if the weather dictates. Trainers are recommended for comfort.

Your child will need: a substantial healthy packed lunch in a **named, small rucksack**, with enough water to drink across the day in a reusable vessel. As per school policy, no chewing gum, nuts, fizzy drinks, sweets, glass bottles, etc. are to be brought. Should you like to order a school packed lunch, please complete and return the attached Harrison form to the school office by **Friday 19th December, 2025**. A member of staff will then bring any school packed lunches to the station.

In order to cover the cost of the tour of The Globe and workshop, we are asking for **£9 per pupil**. Please note that if we do not receive sufficient contributions, then the trip will have to be cancelled. Also, as the total cost of the visit is split equally across all pupils in the party, we are unable to provide refunds. Payment is made via Arbor (under trips). We would like to thank the PTA for subsidising the cost of this trip.

If you wish your child to participate in the visit, please confirm your child's attendance on, and make payment for, the trip set up on Arbor by **Friday 19th December**. If you have any further questions regarding the visit, please do not hesitate to speak to one of the Year 5 teachers. We will need a few parental helpers to accompany us so we will be using our bank of DBS volunteers as our first port of call, and will reach out to parents should we require further help. Once we know who our team of adult helpers is going to be, we will be holding a short meeting after school during the first week back in January in order to run through the itinerary, risk assessment, safeguarding protocols and expectations for the visit.

Yours sincerely,

Mrs Myles, Mr Hughes and Mr Walker



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