



Wickham Common

Primary School

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Headteacher: Miss R Williams BA (Hons), NPQH

Dear Parents and Carers,

Monday 2nd March 2026

RE: Year 4 Trip to the Thames and Tate Modern, Thursday 12th March 2026

We are planning a visit for Year 4 in order to enhance the curriculum and teaching of our Geography topic this term.

On Thursday 12th March 2026, we will be travelling by train and there will be a member of staff at Hayes Station from 08.40am, please ensure you have dropped your child off by 9.15am at the latest. Whilst we are unable to travel until after 09.30am, we appreciate that this may well impact on those parents and carers who have work commitments and are mindful to provide this support. Please can you let us know if you are intending to drop your child at Hayes before 09.00am so that we can plan accordingly. We plan to be back around 4pm.

As this is later than the end of the school day, children will need to be collected by an adult from Hayes station. If your child is normally booked in to Tree Tops on this day, please let us know if you are unable to make alternative arrangements.

Children are to wear their school uniform, suitable for the weather on the day, including waterproof jackets if the weather dictates. Trainers are recommended for comfort.

Your child will need: a substantial healthy packed lunch, plus a snack, in a named bag, with enough water to drink across the day in a reusable vessel. As per school policy, no chewing gum, nuts, fizzy drinks, sweets, glass bottles, etc. are to be brought. Please let us know by **Thursday 5th March** if you need the school kitchen to provide a packed lunch for your child as this will need to be ordered in advance, and brought to the station by the staff.

This trip will not have a cost for parents and carers as our PTA have agreed to cover the cost.

Please confirm your child's attendance via Trips on Arbor. If you would like to volunteer to help on the trip please complete the attached Form by clicking [here](#) by **Thursday 5th March**.

If you have any further questions regarding the visit, please do not hesitate to speak to one of the Year 4 team. It is also likely that we will need parental helpers to accompany us. We will be using our bank of DBS volunteers as our first port of call and will reach out to parents should we require further help. Once we know who our team of adult helpers is going to be, we will arrange a short meeting in order to run through the itinerary, risk assessment and safeguarding protocols and expectations for the visit. We will be in touch with those parents in due course.

Yours sincerely,

Miss Rayward and Mr Thomas

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