



Wickham Common

Primary School

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<https://www.wickhamcommonprimaryschool.org>

Headteacher: Miss R Williams BA (Hons), NPQH

04th June 2026

Dear Parents and Carers,

RE: Year 4 trip to the Royal Festival Hall, Wednesday 24th June 2026

We are planning a trip for Year 4 in order to enhance the curriculum and teaching of music appreciation this term.

On Wednesday 24th June 2026, we will be travelling by train and there will be a member of staff at Hayes Station from 08.40, please ensure you have dropped your child off by 9.15 latest. Whilst we are unable to travel until after 09.30, we appreciate that this may well impact on those parents and carers who have work commitments and are mindful to provide this support. Please can you let us know by completing the link at the bottom of this letter if you are intending to drop your child at Hayes before 09.00 so that we can plan accordingly. We plan to be back at Hayes Station at around 15:15 however we will communicate any delays via school messages.

Children will need to be collected by an adult from Hayes station. If your child is normally booked in to Tree Tops on this day, please let us know if you are unable to make alternative arrangements.

Children are to wear their school uniform, suitable for the weather on the day, including waterproof jackets if the weather dictates. Trainers are recommended for comfort.

Your child will need: a substantial healthy packed lunch, plus a snack, in a named bag, with enough water to drink across the day in a reusable vessel. As per school policy, no chewing gum, nuts, fizzy drinks, sweets, glass bottles, etc. are to be brought. If you would like a school packed lunch this will need to be ordered by Friday 13th June using the attached Harrison Catering form.

Please sign your child up to this trip on Arbor/Trips by Tuesday 16th June, this trip will not have a cost for parents and carers as our PTA have kindly agreed to cover the cost.

If you have any further questions regarding the visit, please do not hesitate to speak to one of the Year 4 team.

It is also likely that we will need parental helpers to accompany us. We will be using our bank of DBS volunteers as our first port of call and will reach out to parents should we require further help. Once we know who our team of adult helpers is going to be, we will arrange a short meeting in order to run through the itinerary, risk assessment and safeguarding protocols and expectations for the visit. We will be in touch with those parents in due course. To express your interest in helping with this trip please complete this form:

[Year 4 Trip to Royal Festival Hall Key Stage 2 Concert and visit to the Tate Modern Gallery – Fill out form](#)

Yours sincerely,

Miss Rayward and Mr Thomas

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